

SGU BOARD OF REGENTS  
REGULAR MEETING  
WEDNESDAY, JUNE 15, 2016

-MINUTES-

**ROLL CALL - Secretary**

**Members Present:**

Jim Leader Charge, Tribal Education Representative  
Webster Two Hawk, Region 3 Representative  
Lorraine Nez, Student Representative  
Marilyn Marshall, Region 4 Representative  
Russell Eagle Bear, Chairman/Region 2 Representative  
Mike Boltz, Region 1 Rep. (arrived at 10:56 a.m.)

**Member(s) Absent:**

Leonard Crow Dog, Elder Representative  
\*Staff/Faculty Representative (vacant)

**OTHERS PRESENT**

Debra Bordeaux, VP/Student Services  
Cheryl Medearis, VP/Academic Affairs  
President Lionel Bordeaux

Phil Baird, Provost  
Sherry Red Owl, VP/Community Education  
Evelyn White Hawk, Board Secretary

**CALL TO ORDER**

Chairman Eagle Bear declared a quorum present and called the meeting of the Sinte Gleska University Board of Regents to order on Wednesday, June 15<sup>th</sup>, 2016 at the Administration Building (Board Room), Mission, South Dakota at 10:52 a.m.

**OPENING PRAYER**

Mr. Two Hawk offered the opening prayer.

**APPROVAL OF AGENDA**

**Motion #: 01:06:15:16**

Motion by Jim Leader Charge and seconded by Webster Two Hawk to approve the agenda as presented. Vote: five (5) in favor, zero (0) opposed, Chairman not voting, motion passed.

**REVIEW/APPROVE MEETING MINUTES**

Minutes for the April 15<sup>th</sup>, 2016 and June 10<sup>th</sup>, 2016 meetings distributed and reviewed.

**Motion #02:06:15:16**

Motion by Jim leader Charge and seconded by Webster Two Hawk to approve the meeting minutes of April 15, 2016 and June 10, 2016. Vote: five (5) in favor, zero (0) opposed, Chairman not voting, motion passed.

**PROVOST REPORT**

Phil Baird, Provost provided the following written report:

Sinte Gleska University  
Board of Directors  
**-Provost/COO Report-**  
By Phil Baird (*Wanbli Wicasa*)  
June 1, 2016

The following report presents information about key activities conducted by and under the office of the SGU Provost/COO:

**HLC ACCREDITATION:**

- Updated academic program review template and 2016 timelines.
- Completed academic program reviews (w/Dr. Leah Woodke, consultant) among all seven divisions; reviewed program outcomes w/ the academic vice president.
- Convened faculty (n=18/38) for professional development activity on April 29<sup>th</sup> focused on better understanding of the SGU program review process.
- Convened faculty for professional development activity (w/ Dr. Janine Pease, consultant) on May 23-24<sup>th</sup> focused on program learning outcomes identified for all academic departments.
- Coordinated an SGU all-staff Assessment Week program on May 23-26<sup>th</sup> for staff orientation about student data collection, institution-wide assessment and annual review of 2015-2018 SGU Strategic Plan.
- Continued committee review of the SGU Student Advising system; convened members and meetings toward the goal of producing a Student Advising manual.
- Continued updates and revisions of the following institutional documents:
  1. Institutional Strategic Plan (Phil)
  2. Personnel Policies & Procedures (Michelle Z-S) – first draft is completed; undergoing review by committee and by attorney
  3. Faculty Handbook (Cheryl M)
  4. Student Handbook (Deb B)
  5. College Catalog (Cheryl M, Jack H and Dept. Chairs)
  6. Board of Directors Manual (Evelyn and Sherry R)
- Initiated review of employee contracts; called for updated staff applications and resumes.
- Initiated assessment of professional development needs and procedures for approving PD activities among faculty for enhancing credentials.
- Participated in the auditors' exit interview (late April) with SGU administrators about the FY 2015 preliminary audit findings and outcomes; will follow-up on the issue of reporting by the Yankton and Lower Brule higher education centers.
- Conducted mid-year budget review to assess fiscal spending, draw downs and status of grants.
- Began literature review about higher education leadership succession.
- Continued advertising for an Assessment Coordinator position.

**GENERAL OPERATIONS:**

- Convened meetings of the Provost Leadership team to oversee general operations including the SGU accreditation action plan.
- Monitored submission of SGU's 2016 BIE application for PL 95-471 funds.
- Observed and evaluated recent data collection activities for federal IPEDS and for HLC Institutional Profile update; drafted a flow chart for data collection in the aforementioned areas including AIMS/AKIS.
- Drafted policy, procedures and fees for public use (rental) of SGU facilities.
- Scheduled staff (3) for attendance at the 2016 Jenzabar JAM conference on June 1-4<sup>th</sup>; contracted for on-site training hrs. (100)
- Continued review of facilities maintenance, environmental services and campus safety; will recommend separation of security and maintenance departments; will recommend advertising for new environmental services supervisor.
- Organized and referred listing of campus landscape needs.
- Visited with a potential consultant to assist with a campus security audit and the development of a Campus Emergency Response Plan.
- Will schedule a public auction of surplus SGU vehicles and equipment in June 2016.
- Identified a financial consultant (R Hertel) to assist with assessment of general fiscal management capacities and for orientation for new CFO (when hired).
- Continued planning for the 2016 summer session; will reschedule proposed Bison Art Institute (funded by AICG grant).
- Continued advertising of CFO position.

## **PLANNING AND DEVELOPMENT**

- Continued review of organizational chart with prospective program updates and personnel changes.
- Continued internal review of institutional resources, positions and activities related to “Nation-building” (Shawn B, Sherry R); will reactivate *Sicangu Policy Institute* and the realignment of *Institute of Tribal Land & Economic Development* (S. Bordeaux) under Community Development.
- Realigned the oversight of the Student Lounge under Student Services.
- Participated in discussions about a proposed SGU Buffalo Art shop to be potentially funded by AICF.
- Reviewed contractual arrangements with Univ. of Utah Press to publish a Lakota language publication (Lakota Stories by Don Moccasin).
- Continued meetings for the Institutional Resource Development Committee.
- Continued program assessment of Lakota Studies including potential changes in priority learning outcomes, teaching methodologies, use of technology applications, cultural resource expertise, and departmental management; developed a preliminary plan for the realignment of the department as an “institute.”
- Participated in May 9<sup>th</sup> administrative meeting w/ SDSU representatives to explore land grant partnerships and joint collaborations.
- Conducted review of management and resource needs of the SGU Bison herd; will initiate the development of a management plan.
- Oversight of development of grant applications and agreements for:
  1. SAMSA Grant Proposal – Mental Health Therapy through Tiwahe Glukinip
  2. HHS Grant Proposal – provision of Vocational Rehabilitation services
  3. USDA Rural Development Grant Proposal – development of facilities infrastructure
  4. SGU/White Buffalo Calf Society Agreement – professional services for children behavioral therapy.
  5. SGU/NICWA MOA – summer internship work on tobacco use education.
  6. University of UT agreement – printing of Lakota Oral Story-telling manuscript by the late Don Moccasin and others; pending approval subject to review by attorney.
  7. Tom Allen – reprinting of “Warriors as Managers” resource book under SGU Press; follow-up through SGU Bookstore.

## **FACILITIES CONSTRUCTION:**

- Continued administrative planning for the construction of the new SGU Student Union and Education Department addition.

(President Bordeaux joined the meeting at this point in the meeting).

## **ACADEMIC AFFAIRS REPORT**

Cheryl Medearis, VP/Academic Affairs provided the following written report:

**Board of Regents Meeting  
June 15, 2016  
Academic Affairs Report  
Cheryl Medearis, Academic VP**

### **JAM Conference**

- Three (Nick Emery, James High Pipe, and Cheryl Medearis) attended the conference in Grapevine, Texas, from May 31 – June 5
  - Purpose was to learn how to use the Jenzabar system to its fullest extent
  - Advising module and the Advising trees will be given first priority

### **Summer Sessions**

- June session runs June 6 through July 1
- July session runs July 5 – July 29
- 172 students registered including LBCC and ICC

### **Program Review**

- Dr. Janine Pease came for 2 days to work with faculty on program review
- Dr. Leah Woodke met with departments to update program reviews
- She will be continuing to work with us in lieu of having a fulltime Assessment Coordinator

- As Academic Vice President, I will be meeting with each department to look at program offerings; keeping in mind the need to reduce hours of some programs so students can finish in the timeline established by financial aid

#### Handbooks/Catalog

- Working with appropriate parties to update handbooks
  - Daycare handbook ready to go to Advisory Committee
- Catalog – online catalog updated weekly (as needed); paper catalog cannot be done until we get the program reviews completed; new program status sheets will be put online as soon as they are finished

#### Graduation

- I am working with Jack Herman, Registrar, on certifying graduates by those who finished in May; those who will finish in June and those who finish in July
- Do not have a definite number at this time; right now it is about 35 – not counting offsite campuses, whose graduations occurred in May

#### COMMUNITY EDUCATION REPORT (by Sherry Red Owl, VP/Community Education)

Report to Board of Regents  
Prepared by: Sherry Red Owl, Community Education

Item	Significance	Challenge/opportunity/follow-up discussion
Worked on draft SGU Annual Report	Inform Tribal Council and tribal membership of SGU's progress and accomplishments in 2015.	Obtaining information from Departments. Formatting and editing.
Wrote a grant to AICF for the construction of a Traditional Arts Studio/Classroom Facility \$150,000.	A designated place for the teaching and maintenance of endangered tribal arts. A studio would allow Master Artists and apprentices to work on projects and ensure the continuation of the art form into future generations. Part of the original mission of establishing Sinte Gleska University.	AICF is sending a Design team to work with us to plan and design a building that will be functional and aesthetic, as well as energy and water efficient. They will be on-site on April 19 <sup>th</sup> at the Lakota Studies Tipi for a 10:30 AM meeting.
Completed the Higher Learning Commission Annual Update. Due 4/6/16.	Provided HLC with current statistical data and Federal Compliance data.	Challenge was obtaining the data, which had to be consistent with the IPEDS report.
USDA Extension Food Production Project began its Spring & Summer activities. Scheduled Basic Gardening classes in five communities.	Five Communities will have community gardens and community members will learn to grow their own food.	Opportunity for tribal members to learn gardening and have an activity that is beneficial to family nutrition and healthy food choices.
Completed Report on Buffalo Arts Project from AICF.	Received continued Funding. (\$15,000)	Opportunity to conduct a month long Buffalo Arts Institute during the summer session and train teachers in the Buffalo Arts.
Worked on first draft of Board of Regents Policy and Procedures Manual. Set a goal of completion by June 1 <sup>st</sup> .	This will satisfy the HLC recommendation for a Board of Regents Policy and Procedures Manual and will clarify roles and responsibilities and procedures of BOR.	Opportunity to add cultural context to the manner in which the Board of Regents conducts business and establishes policy.
Working on Grant to Rural Development for a Security System and furnishing for new buildings. (\$175,000)	Federal Compliance for Clery Act Crime & Safety on Campuses.	Training for Security personnel and development of a comprehensive Campus Safety and Security Policy & Procedures Plan.
Community Education workshops scheduled: Moccasin Making-4/30/16 Basic Gardening- month of May Leadership Seminar-5/11/16	Within the Mission of SGU to provide educational opportunities to the tribal community. Tribal Nation Building activities.	Opportunity to recruit potential students and to provide older community members with mental stimulation and new skills.

## **FINANCE OFFICE REPORT**

Alisa Bartlett, acting CFO provided a summary of current/on-going activities in the Finance Office.

- FY'2015 Audit draft and response attached.
- Mid-year report on the institutional budget and all of the funding sources attached – March 31, 2016.
- AP Check list for review/approval.
- Ryan Hertel, Business Consultant (Analysis of the Fiscal Operations). Report to be available at the next scheduled meeting.
- Accounts Payable Credit Card Authorization form needs approval.

## **EXECUTIVE SESSION**

Discussed and request to go into executive session.

### **Motion #04:06:15:16**

Motion by Mike Boltz and seconded by Jim Leader Charge to go into executive session at 12:45 p.m. Vote: five (5) in favor, zero (0) opposed, Chairman not voting, motion passed.

(Jim Leader Charge excused himself from the meeting at 1:20 p.m.)

### **Motion #05:06:15:16**

Motion by Mike Boltz and seconded by Marilyn Marshall to come out of executive session. Vote: four (4) in favor, zero (0) opposed, Chairman not voting, motion passed.

The Board requests that the Personnel Officer develop a policy relating to the use of social media (such as Facebook, etc).

## **PRESIDENT'S REPORT**

President Bordeaux gave an oral report on the on-going institutional activities/operations and the development of future plan of action involving the Sicangu Oyate and the Oceti Sakowin.

### **Motion #:06:06:15:16**

Motion by Mike Boltz and seconded by Webster Two Hawk to approve the request to apply for a credit card to use for purchasing purposes from Well Fargo Bank with a \$10,000.00 minimum credit limit. Vote: four (4) in favor zero (0) opposed, Chairman not voting, (1 excused), motion passed.

### **Motion #07:06:15:16**

Motion by Marilyn Marshall and seconded by Mike Boltz to approve all written/oral reports presented to the Board. Vote: four (4) in favor, zero (0) opposed, Chairman not voting, (1 excused), motion passed.

## **ADJOURN**

### **Motion #08:06:15:15**

Motion by Webster Two Hawk and seconded by Mike Boltz to adjourn the meeting. Vote: four (4) in favor, zero (0) opposed, Chairman not voting (1 excused), motion passed. Meeting adjourned at 3:25 p.m.

## **CERTIFICATION**

We, the undersigned hereby certify that the foregoing minutes of June 15, 2016 were approved at a duly called meeting of the Sinte Gleska University Board of Regents held on July 29, 2016 by a vote of three (3) in favor, zero (0) opposed, Chairman not voting, motion passed.

\_\_\_\_\_  
Russell Eagle Bear, Chairman

S E A L

Attest: \_\_\_\_\_  
Evelyn White Hawk, Board Secretary