

## Meeting Minutes

Location: Student Services

Time: 9:00am

**Roll Call** – *from sign in sheet*

Pauline J, Thomas M, Steven SB, Dwayne S Jr, Rich G, Tom C, Melvin J, Felix H, Thomas G, Bryan W, Dave D, Kalion K, Roger E, Nick E, Rich K, Cheryl WS, Ron K, Neil T, Brandon V

**Opening Prayer**

Dave D.

**Meeting commenced**

1. Nick E
  - a. Discussion of Agenda
  - b. Handouts given out
    - i. Meeting Agenda
    - ii. 9/23/2022 meeting minutes
    - iii. Idea proposal to improve SGU's Maternity Leave policy
    - iv. Technology User Policy (staff version)
    - v. Technology User Code of Conduct
    - vi. Proposed revisions to Transportation Department Policy and Procedure
      1. Identified grammar to be stricken from policy
      2. Identified term to be corrected from policy
      3. Identified additions to be added to the policy
      4. Possible Incident form addition
      5. Possible Children passenger form addition (Daycare attendee)
  - c. Building Use Policy
    - i. Square Footage information to possibly be included with proposed Building Usage Policy
  - d. Sub-committees continue current policy revisions
2. Minute approval for September 23, 2022 Meeting
  - a. Tom C motioned to approve minutes
  - b. Roger E second the motion
  - c. 9-0-1 meeting minutes were approved
3. Sub-committee break-out sessions
  - a. Technology
  - b. Transportation/Security/Facilities (*was done during group discussion*)
  - c. Personnel Policy
4. Sub-committee reconvened (*Will do group presentations at next meeting*)
  - a. Technology
    - i. Technology User Policy (staff/student versions)
    - ii. Code of Conduct
  - b. Personnel

Meeting Minutes

- i. Chapter 6
- ii. Educational leave
- iii. Maternity leave

**Tentative Agenda for next meeting** (10/21/2022 @9:00am)

1. Review Transportation Policy revisions
2. Approve minutes
3. Sub-committees present their group policy revisions
4. Next step decisions on proposed revisions to send on to President Council

