

Application Information for Certificate/Degree of the SGU Lakota Studies Department

Application process for potential students seeking a certificate / degree from the Lakota Studies Department, you as a student will need to apply with the department in giving information in relevance to the certificate / degree you are seeking. This process will help the department and you as a student to determine the courses needed, certificate/degree plan, and additional pertinent information about the student.

Confidentiality will be followed, as a file will be created for each student, and the policies of “confidential” information will be utilized to where only the Department Chairperson and the individual student will be allowed to review the student file, in which, all files are kept in a locked cabinet and locked storage room.

New Students declare their certificate/degree on their admission application per SGU Registrar’s Office.

Stop-Out Students {meaning: sat out for one or more semesters} who still have a degree listed that is no longer offered will have to declare a certificate/degree. The student needs to submit an updated admission application with the SGU Registrar’s Office.

Continuing Students shall be routinely re-admitted in consecutive semesters if: a) the student earns the minimally acceptable grade point average for his/her class standing, and b) the student demonstrates satisfactory progress toward a specific degree objective. A continuing student who seeks re-admission on an “interrupted study” basis will not be automatically readmitted to his/her previous degree program. In general, a continuing student must be in “Good Standing” and must be able to meet specific program’s criteria at the time of the re-admission request. (A student in Good Standing is defined as having “satisfactorily completed the hours enrolled for in that academic year and has an acceptable G.P.A.”) A continuing student who is not in “Good Standing” and/or does not meet the specific program’s criteria may be accepted for re-admission on a “provisional” basis until such time when the student achieves an established set of academic requirements.

Chronicle: although the SGU Lakota Studies Department has not been issuing certificates / degrees in the past few years. We are offering a select few and will continue to offer more degrees in due time, meanwhile, SGU Lakota Studies Department is still a work in progress.

****At this time** we will advise a student to complete all General Education and Core Courses first, if applicable, then start on Lakota Studies courses. Although, it is reminded, our class schedules will not allow the 100% of time we have for each semester in completing certain courses; and to do our best to ensure that students are taking general education and core courses.

Department Chairperson will set up a “plan of study” for the student which will allow them to see the course needs of the student and plan for graduation.

Department Chairperson/Advisors must ensure that all students have completed their course requirements prior to applying for graduation, which includes the Lakota Studies Department requirements of a “Writing Sample” specific for the Lakota Studies Department and unofficial transcripts.

Department Chairperson will review the graduation application for approval then submit to the Registrar’s Office.



Lakota Studies Department

Application for Certificate / Degree Program

_____ **Short-Term Certificate** in Lakota Studies

_____ **Certificate** in Lakota History and Culture

_____ **Associate of Arts** in Lakota History and Culture

_____ **Bachelor of Arts** in Lakota Studies

_____ **Bachelor of Arts** in Lakota History and Culture

Academic Year: _____

Date: _____

Student ID: _____

Student Name: _____

Mailing Address: _____

Cell Number: _____ **Home Number:** _____

Email: _____

Are you a member of the Sicangu Lakota Oyate {Rosebud Sioux Tribe}:

_____ Yes _____ No

Are you a member of a federally recognized tribe?

_____ Yes _____ No

Student Status: _____ **New** {Freshman or new to the program}

_____ **Returning** {Previously in a Lakota Studies program}

_____ **Current** {current SGU student from another program,
change of minor/major}

Projected Date of Graduation: _____

Required Criteria:

1. Student must apply after successfully completing SGU Admission Application.
2. Importantly, for transfer / previous students, Official Transcripts should be on file the with SGU Registrar’s Office.
3. A copy of official Transcripts showing hours completed of previous courses and overall GPA for the Lakota Studies Department individual student file.
4. Documentation of completing assessment evaluation (ACT, GED, or Accuplacer), if possible, and on file with the Registrar’s Office.
5. **Submission of an autobiographical sketch specific for the Lakota Studies Department:** Goals, personal and academic with three or more objectives detailing an academic plan of action. { Which meets freshman level college writing skills }. *Note: This can be submitted after registration and will be placed in individual student file.*
6. Must successfully complete General Education, Core Courses, and required Lakota Studies courses, prior to and qualify for graduation.

Student Signature

Date

Dept. Chairperson Signature

Date